

# Remote Education Information for parents at The Lancaster School

Updated January 2022



**The Lancaster**  
SCHOOL

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

- All parents were given early information on the platforms we would be using to support remote learning. Where possible, we tried to use forums that were familiar to a majority of our parents.
- Parents were given the opportunity to safely collect a remote learning pack for key stage 1 and Reception children for them to carry out their learning in, along with resources that would support them with their learning e.g. Phonics mat, number line, cubes, whiteboard and pen etc.
- Parents had access to a timetable of the school remote learning day (on the website and sent out via Parentmail).
- Instructions on how to access the different platforms are on the school website and were sent to parents via Parentmail. Protocols of expectations were also shared with parents.
- Letter sent to all parents providing them with a list of websites that they could access with their child and parents directed as to what videos/games to use.
- Test runs of Microsoft Teams were carried out to ensure all children could access the platforms. Following this any further support was given to parents to ensure their child would be able to access the Live Teams teaching each day along with the videos and learning resources.

## Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, in PE (Physical Education) we publish an online learning video of an active session lead by our sports coaches, but also say this is a good opportunity for children and their families to go outside and complete their daily exercise, be active and get some fresh air. We have also added in some creative activities that children can complete throughout the day to support with their emotional Health and Wellbeing.
- We teach a different curriculum remotely for **Nursery** to that which we teach in school. For example, the children have access to three short videos shared throughout the day and a class story at the end of the day. The PSED part of the curriculum that we adapt and alter based on the needs of the cohort when they are in school, cannot be carried out through remote learning lessons.

## Remote teaching and study time each day

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Nursery	Activity 1: 5 minute video and a 5/10 minute activity.  Activity 2: 5 minute video and 5/10 minute activity.  Activity 3: 5 minute video and 5/10 minute activity.  End of the day story 10 minutes
Reception	English or Maths: 20 minute video and 15 minute activity to follow.  Phonics: 10 minute videos (x2) and 20 minute activity

	<p>Reading/ Talking Time session: 15 minutes</p> <p>Topic Activities: 15 minute video 20 minute activity to follow.</p> <p>Tapestry Challenges: 20 minutes per challenge</p> <p>End of the day story: 10mins</p>
Key Stage 1	<p>PSHE Live session: 30 minutes</p> <p>English: 10 minute video and 30 minute activity to follow.</p> <p>Maths: 10 minute video and 30 minute activity to follow.</p> <p>Phonics: 10 minute video and 15 minute activity to follow.</p> <p>Reading session: 15 minutes</p> <p>Handwriting: 5 minute video and 10 minute activity.</p> <p>Topic: 10 minute video 30 minute activity to follow.</p> <p>End of the day story: 10mins</p>

## Accessing remote education

### How will my child access any online remote education you are providing?

Please share the names of the online tools or digital platforms that you are using, either for delivery or for assessment.

- Tapestry
- Microsoft TEAMS
- Purple Mash
- Oak Academy
- Little Wandle Phonics

School will use the learning platform Microsoft Teams to deliver all remote lessons. Children will be able to ask questions and request support during the day via the platform and teachers will be on hand to respond to pupil questions throughout the school day. All tasks will be set as Microsoft Teams Assignments and children will “hand in” the work they do and feedback will be given using Microsoft Teams.

Children will continue to be rewarded for their effort and achievement using Microsoft Teams Praise Extension and parents and carers may message teachers using this platform as usual.

## **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Laptops or tablet will be issued once school have been provided these by the DFE.
- If parents do not have access to the internet an over grid will be sent for the week with the learning to be covered so that this can still take place at home.
- In a few cases, learning packs will be provided through home visits and posted where appropriate. A photograph of the work can be sent to the school via email or learning dropped off at school to enable feedback to be provided by the teacher.
- Parents should contact the school via telephone if they are need support to access the learning. The Lancaster School 01522 685078

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

- Live teaching sessions will be provided daily for each class.
- A variety of recorded teaching sessions provided daily for each class (e.g. White rose Maths lessons, Letters and Sounds videos and video recordings made by teachers)
- Online activities provided by teachers following their recorded videos. (Printed copies available for children who do not have access to the internet)
- Access to online reading books via Oxford owl.
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences such as Oak Academy, Purple Mash.

## Engagement and feedback

### **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

We recognise that remote learning is a challenge for everyone and therefore ask for your support at home with your child's learning. It is really vital that the children are hearing stories every day. If they have access to books at home, please take 5 minutes a day to listen to them read or login into some of the suggested websites and read together.

We would be grateful if you could:

- Support your child's learning to the best of their ability.
- Encourage your child to access and engage with Microsoft Teams and/or Home Packs.
- Contact your child's class teacher through the Microsoft Teams or contact school via [admin@lancaster.lincs.sch.uk](mailto:admin@lancaster.lincs.sch.uk) or 01522 685078 if there are any concerns.
- Check your child has completed the given activities at the end of the day and encourage the progress that is being made.
- Be mindful of mental well-being, encouraging regular breaks and exercise

### **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

- Engagement will be checked daily through the platforms that we are using and daily feedback given for those children who have uploaded their work.
- Parents can contact their child's class teacher directly through the chat functions to ask questions or raise concerns.
- There will be a weekly phone call to see how this is going at home. The class teacher will keep a record of learning across the week.
- If we have concerns, we will discuss these with you via a telephone conversation and on some occasions ask to speak to your child to try to help engage them. We may also adapt our approach for a small period to try to re-engage your child with their learning.

## **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Teachers will provide feedback on pupils work daily, providing positive praise and comments on the work that has been carried out. They will also be provided with some next steps on how the child can further improve their work.
- For non-core subjects quizzes will be used at the end of a topic to assess how well the children has remembered the information taught.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:



- A discussion around the area of difficulty for the child will be discussed, then an individual plan put in place for that child to support them and their family in accessing learning.
- In the delivery of remote learning to our younger pupils, no teaching video delivered by our staff will be more than 15 minutes long and the expectations of the ability, attention and focus on task will be in-line with their age and stage of development.
- Parents will be directed to specific school resources/learning videos that will support the individual child. These will be produced for the individual child.
- All our teachers are aware of pupils and their needs. Lessons will be planned taking into account of any particular needs of pupils and this will be reflected in the tasks given via Microsoft Teams. For those pupils who may not be able to access remote learning, alternative tasks will be provided that meet the needs of individual learners. Please contact school if you have any concerns and ask to speak to Miss Page, the school SENDCo. You can use the contact the SENDCo form on the school website.  
<https://www.birchwood.lincs.sch.uk/contact-the-senco/>

## **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

If an individual is self-isolating whilst they await a test, or following a positive test connected to them, a week's plan of the learning will be sent home via parent mail to enable them to continue to develop the basic skills that are at the core of the EYFS and Key stage one curriculum. The work set will be in line with the curriculum being taught at school with meaningful and ambitious work being set. Parents will be directed to appropriate online learning videos and resources to support their child.

This work can be uploaded via Tapestry or TEAMS where the teacher will provide feedback.

**Contact Information:**

School Phone Number: 01522 685078

School Email: [admin@lancaster.lincs.sch.uk](mailto:admin@lancaster.lincs.sch.uk)

School Safeguarding Team: Miss N Haughton (Lead DSL), Mrs D Bell (Deputy DSL),  
Miss C Page (Deputy DSL)